



**STATE OF NEVADA
DEPARTMENT OF INDIGENT DEFENSE SERVICES**

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(775) 687-8490 | www.dids.nv.gov

Memorandum

DATE: August 8, 2023

TO: Department of Indigent Defense Designees
County Fiscal Leadership
Appointed Counsel in Indigent Defense Services Cases

FROM: Marcie Ryba, Executive Director, Department of Indigent Defense Services

SUBJECT: Update to DIDS Process on Attorney Billing in Appointed Cases

DIDS Process on Attorney Billing in Appointed Cases (Effective 8/8/2023)

With the passage of SB29(2023), DIDS is updating the billing processing procedures to ensure that all records received by the Department or its designee remain confidential.

Please submit the appropriate form to DIDS for processing to didscontact@dids.nv.gov (or directly to the appropriate designee) for processing.

Pursuant to NRS 7.135 and 7.145, the Department or designee will promptly review the billing and approve/modify/deny, as may be appropriate. Such determination will be provided on the completed form. The completed form **will be returned** to the appointed counsel. **The Department will no longer directly forward the billing to the county for payment.**

Upon receipt of the completed form, appointed counsel must submit their invoice (as required by the county), along with the completed form, directly to the county for payment. Attorneys may redact the bills as appropriate for the attorney/client privilege.

If questions, please contact the Department at didscontact@dids.nv.gov.